

**VIRGINIA BOARD OF COUNSELING**  
**REGULATORY ADVISORY PANEL MEETING**  
**Monday, April 9, 2018**

**TIME AND PLACE:** The meeting was called to order at 2:07 p.m. on Monday, April 9, 2018, in Board Room 2 at the Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

**PRESIDING:** Kevin Doyle, Ed.D., LPC, LSATP, Chairperson, Board of Counseling

**PANEL MEMBERS PRESENT:** Danielle Hunt, LPC, Board of Counseling  
Emily Bowles, Office of Licensing Legal Advisor, Department of Behavioral Health and Developmental Services  
Michael Carlin, Access Point Public Affairs  
Molly Cheek, LCSW, Virginia Network of Private Providers  
Ashley Harrell, LCSW, Senior Program Advisor, Department of Medical Assistance Services  
Cynthia Miller, Ph.D., LPC, Program Director of Counseling and Psychology, Master of Arts in Clinical Mental Health Counseling, South University  
Jaime Sacksteder, Associate Director of Licensing, Department of Behavioral Health and Developmental Services  
John Salay, LCSW, Board of Social Work, Vice-Chair  
James Werth, Jr., Ph.D., ABPP, Board of Psychology, Vice-Chair  
Arnold Woodruff, LMFT, Executive Director, Virginia Association of Marriage and Family Therapists

**STAFF PRESENT:** Tracey Arrington-Edmonds, Licensing Specialist  
Jaime Hoyle, J.D., Executive Director  
Jennifer Lang, Deputy Executive Director  
Charlotte Lenart, Licensing Manager  
James Rutkowski, Assistant Attorney General  
Elaine Yeatts, Senior Policy Analyst

**PANEL MEMBERS ABSENT:** Holly Tracy, LPC, LMFT, Board of Counseling  
Jennifer Faison, Executive Director, Virginia Association of Community Services Boards  
Ke'Shawn Harper, ARTS/BH Policy Specialist, Department of Medical Assistance Services  
Erin Mace, LPC, Assistant State Director, Family Preservation Services

**WELCOME & INTRODUCTIONS:** Dr. Doyle welcomed the Panel members, staff, and the public.

**ADOPTION OF AGENDA** The agenda was adopted as presented.

**PURPOSE OF THE REGULATORY ADVISORY PANEL (RAP):** The purpose of the RAP is for stakeholders to assist the Board of Counseling in drafting proposed regulations for Qualified Mental Health Professionals (QMHPs).

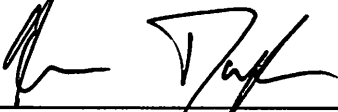
**DISCUSS PUBLIC COMMENT  
RELATED TO QMHP EMERGENCY  
REGULATIONS:**

The Panel discussed the public comment received after the publication of the Notice of Intended Regulation Action (NOIRA) to adopt permanent regulations for the registration of QMHPs pursuant to a mandate of Chapters 418 and 426 of the 2017 Acts of the Assembly.

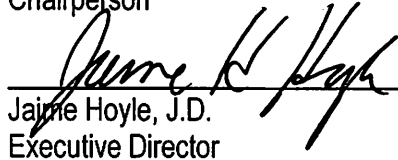
Dr. Doyle stated that the Board of Counseling Regulatory Committee will meet on May 17, 2018, and will consider the Panel's comments when making recommendations on Proposed Regulations Governing the Registration of QMHPs to the Board at the quarterly May 18, 2018 meeting.

**ADJOURNMENT:**

The meeting adjourned at 4:00 p.m.



Kevin Doyle, Ed.D., LPC, LSATP,  
Chairperson



Jaime Hoyle, J.D.  
Executive Director

5/18/18

Date

5/18/18

Date